



**MAIL:** 11228 E. Hohokam Lane, Cave Creek, AZ 85331  
**EMAIL:** THDWID.board@gmail.com  
**WEB:** www.TontoHillsWater.org  
**OFFICE PHONE:** (480) 595-0128  
**EMERGENCIES:** (480) 745-1427

**BOARD:** RALPH SPURGIN, Chairman  
RICK NELSON, Secretary  
COREY GARRISON, Treasurer  
KEITH PEIRCE  
**STAFF:** SUSAN VICTOR, Clerk  
BILL VICTOR, Superintendent

## 2017 THDWID ACCOMPLISHMENTS

- Hired Superintendent in a competitive bid process and expanded the duties.
- Hired an Assistant Superintendent.
- Replaced the Certified Operator and expanded the duties.
- Completed the year with \$15,034 in net operating income. This is \$54,000 unfavorable to last year. Considering hiring the Superintendent, expanding the Certified Operator responsibilities, and the repairs and maintenance expense related to Deer Trail Road paving, this is a good figure.
- Completed the year with \$308,898 in cash. This is \$20,000 favorable to last year. Of this amount, \$18,234 was paid in early January to the Water Infrastructure Financing Authority (WIFA) on our loan.
- Moved the checking account to Parkway Bank for Foothills Accounting's convenience.
- Completed the budget and capital expenditure plan for 2018.
- Exercised and GPS mapped all valves and standpipes.
- Completed work related to Deer Trail Road paving, including moving lots 163, 168, and 196 service lines, stubbing out for lots 166, 199, and 200 for future meter installations, dealing with four grading incidents requiring repair to main line on Cottontail Road, and replacing lots 166, 193 and 198 service lines.
- Made claim and received compensation from paving contractor related to Deer Trail Road paving related repairs.
- Updated the Small Community Water Systems Water Plan for Arizona Department of Water Resources (ADWR), including a five-year report on our water use and a five-year projection of our system's water use.
- Installed a new web site design at TontoHillsWater.org and established a logo.
- Sent letters to members who had high water use to let them know how their use compares to the average member.
- Completed and posted the Consumer Confidence Report related to water quality.
- Completed all required water sampling rounds for laboratory analysis.
- Replaced pressure gauges and related lines in pressure reducing valve (PRV) vaults.
- Repaired and cleaned PRV filter screens.



- Installed new meter on existing stub out for new construction lot 190.
- Capped abandoned service line to lot 115.
- Secured an agreement with the City of Scottsdale and a Desert Mountain property owner to install riprap to mitigate drainage into the THDWID tank area.
- Elected Board officers.
- Appointed Linda Rawles to the Board as Bill Victor's replacement. Bill Victor was hired as the Superintendent.
- Terminated the relationship with Pro-Tem. Made all contract employees permanent THDWID employees.
- Established Paychex as THDWID payroll processor.
- Obtained Workmen's Compensation Insurance.
- Completed the first draft of an Employee Handbook.
- Completed a first draft of a Code of Ethics.
- Reviewed the THDWID Mission and organizational strengths, weaknesses, opportunities, and threats.
- Answered two sets of questions in conjunction with the independent Operations Review.
- Reviewed with MCDOT implications to THDWID of future street paving.
- Completed an analysis of Arizona water rates and comparison with Scottsdale, Carefree, and Cave Creek.
- Updated the leak detection company list. Posted it to the web site.
- Completed spare parts inventory and replenishment.
- Completed Arizona Department of Environmental Quality inspection of the water system. There were no serious issues.
- Established an account with Rio Verde Water Hauling as part of our Disaster Recovery Plan.